

**ST MICHAEL'S SCHOOL ASSOCIATION
RESOLUTION TO ALTER THE CONSTITUTION OF THE CHARITY**

Part A

Charity Name: **ST MICHAEL'S SCHOOL ASSOCIATION**
Charity Number: **1076564**

At a General Meeting of the above charity, duly convened and held at the staff common room of St Michael's School, North Hill, London, N4 4BG on Thursday, 25 February 2016 at 7:30 pm, the following nine resolutions listed in Part B were passed:

Part B

RESOLUTION

That:

- (1) In paragraph 8 (AGM) sub-paragraph 8.2 the following be substituted:
"8.2 At the AGM the members will:
 - (a) receive the published accounts of the Association for the previous financial year;
 - (b) receive the draft accounts for the current financial year;
 - (c) receive the report of the Trustees on the Association's activities since the previous AGM;
 - (d) elect the Trustees and Committee members;
 - (e) appoint or re-appoint the independent examiner or auditor for the Association;
 - (f) discuss and determine any issues of policy or deal with any other business put before them."
- (2) In paragraph 17 (Financial Year and Banking) the following be substituted:
"17.1 The financial year for the Association shall run from 1st August to 31st July.
17.2 The Treasurer shall keep an account of all income and expenditure and shall submit accounts to the Members in General Meeting as soon as they are available and within a maximum of 4 months of the year end."
- (3) Paragraph 18 (Alterations) be deleted and its content incorporated in paragraph 23 (Amendment of Constitution) and the numbering of subsequent paragraphs be amended accordingly.
- (4) In paragraph 19 (Accounts, Annual Report, Annual Return) sub-paragraph 19.1 a new item (c) be inserted with the subsequent item letters amended accordingly.
"19.1 The Trustees must comply with their obligations under law (including but not limited to the Charities Act 2011) with regard to the:
 - (a) keeping of accounting records for the Charity;
 - (b) preparation of annual statements of account for the Charity;
 - (c) presentation of the accounts for external scrutiny, such as independent examination or audit, if required;
 - (d) transmission of the statements of account to the Charity Commission for England and Wales (the "Commission");
 - (e) preparation of an Annual Report and its transmission to the Commission;
 - (f) preparation of an Annual Return and its transmission to the Commission."
- (5) In paragraph 23 (Amendment of Constitution) sub-paragraph 23.1 new items (a) and (b) be inserted with the subsequent item letters amended accordingly:
"23.1 The Charity may amend any provision of this Constitution provided that:
 - (a) no amendment may be made except at the AGM or where specifically indicated in the agenda for a General Meeting, Members' Special Meeting or TEGM;
 - (b) the members must be given 7 clear days' notice of the proposed amendments;
 - (c) no amendment may be made that would have the effect of making the Charity cease to be a charity at law;

- (d) no amendment may be made to alter the objects if the change would undermine or work against the previous objects of the Charity;
- (e) no amendment may be made for which prior written consent of the Commission is required;
- (f) any resolution to amend a provision or paragraph of this Constitution is passed by not less than two thirds of the Members present and voting at a general meeting.”

- (6) Paragraph 31 (Accounts, Annual Report, Annual Return) be deleted, as it is a word-for-word duplication of paragraph 19, and the numbering of subsequent paragraphs be amended accordingly.
- (7) The personal contact address at the foot of the document be deleted as it is neither current nor required.
- (8) Minor spelling and orthographic corrections “fulfils” (7.1), “6th or 7th month” (8.1), “responsible” (22.1), “fulfil” (25b).
- (9) In paragraph 1 (Constitution) the Meeting at which the Constitution was adopted be amended to “a General Meeting on 25 February 2016”.

.....Chair

.....Date