

SMSA Meeting

Thursday, December 1st, 7.30pm in Staff room

Proposed Agenda

- Introductions & welcome All
- Matters arising from previous minutes Lynne Riley

BBQ – going to be fixed at a cost of about £500 (Bill Nathan)

- Finance Review & Banking decision Tessa Cows & Karel McNamee

We are going with Barclays – free banking and local branch. Everyone agreed with move.

Available funds are £7,800 (this is after items still to be paid eg audit fee £1,500 and stage extension of c£2k. I have also allowed for £5k further commitment to the school as they are sitting on £5k already and a contingency of £5k) Need to take off £2000 for bark

Xmas pudding cash £1,100 to be banked

Profit in £s and profit margin on Bonfire night can broken down as follows

Ticket sales & spectacle	£2,290	39%
Bar	£1,023	67%
BBQ.	£767	54%
Soft drinks and crisps.	£169	51%
Popcorn & candy floss.	£167	34%
Glo sticks.	£398	71%
Total.	£4,815	47%

It should also be mentioned that having now received bill for the fun T shirts of £1,074 we made practically no money on the fun run. Need to reconsider what we do with T-shirt as eating all profit. Trish mentioned we need to have a sponsorship (print sponsor details on t-shirt)
Sponsorship wasn't enough this year.

Karel – reminded reps of cake sale forms. She hasn't had any forms back. She needs them at the end of term. Email Karel with money made/spent

- Wish Lists and discussion Tony Lanfranchi

Santa presents for the class (£30 per class) SMSA has paid in the past.
16 classes - generally games for wet play

Troy sends thanks – bark has been laid down £2000

Bob Williams – wine & refreshments - £100 for him to buy for Old
Folks Christmas show (Mary Feilding & The Trees residential homes)
on Thurs 8th December
Parents to provide sandwiches & food - AGREED

- Governors Update/Review Karen Revel-Chion, Jeremy Wells

Plans in top playground and office for everyone to see. Securing lane – in
consultation with Highgate and Neighbours who need access. Haringey will
get back re planning in Jan to start work in feb. haven't had any feedback
from parents.

- Sponsorship Kate Waine

Secured sponsorship from Taylor Gibbs and Lucinda and Kate have secured gifts
and vouchers from local shops for hampers so that each hamper is sponsored by a
local business - £20 per board
Someone suggested in future to get gifts from shops for adult Tombola
Ruth thanked Kate and Lucinda for great work
Sponsorship for Panto secured -
need helpers for sponsorship

- Library update Julia Weiner

No update from Julia, so everything fine
Amanda – library looking fantastic and wants to thank everyone who worked
on library re-shuffle/revamp and labeled up

- Garden update Alicia Pivaro

Alicia got £250 – from a grant (from Borris) so going to buy new
wheelbarrow. Royal Hort. Society hopefully coming in next year to judge
garden.
Last big dig very successful. Trying to work on composting area as not
working effectively and want to grow more root crops next year.
Not a huge response re. new garden reps – reps just there to supervise
children, doing some weeding, digging up potatoes etc. don't need to know
anything about gardening.
Lots of glass in lower gardens. Going to avoid that area until glass removed.
Organise coffee morning to get one rep/parents from each class to meet Mr L
and Alicia in new year to go through garden duties.

Parents need CRBs to supervise children without teachers. Need to check who is willing to do it and then check teacher availability. Mr L mentioned Fri afternoons good time to go out. 2 time slots per week.
Start with parents. Trish suggested planting climbing plant outside green room. Need to get a plant donated. One of the parents suggesting making a willow sculpture. Mr L needs help to maintain.

- SMSA Website & shopping Laurence Penn

SMSA shopping stickers made up and being distributed around playground.
Reps to distribute to their classes. October £135 / November just under £250 (last year £230 but most generated from one sale).
Last December £160 – aiming to double this year
Lawrence still needs more photos for SMSA website
Asked reps to take pictures at Xmas fair to put on website – email to Laurence –
Amanda mentioned - no individual children shots (no names) – need to be group photos
Trish said group shots can also be used for year 6 end of year books

- Review of recent events:
Kirima School Dinner – Nov. 19th Sarah Thomas
Really nice evening only criticism was not enough mingling time
Speakers were brilliant - good turnout
Trish – venue didn't look great. More effort with lighting and tables.
Needed to feel cosier. Venue wasn't great. Should have had more auction items. Should've included parents from Highgate school.
£6000 raised

- Planning for forthcoming events:
* **Christmas Fair – Dec. 4th** **Ruth McBurney**

(Opportunity for reps to ask questions, discuss any concerns)

Ruth - All under control. All stalls being planned.
Urgently need more donations for Tombola. Reps to appeal to parents on Friday to bring more donations in on Saturday or Sunday morning.
Set up stalls from 6pm Saturday or 10am Sunday
Grotto all organised.
6 external stalls which will be outside by the BBQ in between infant and junior hall.
No choir this year.
Hamper raffle and grotto tickets being sold on the door.

* Panto - Feb. 2nd, 3rd & 4th (auditions for speaking parts Dec 5/6)

Trish Littler

Casting 5th & 6th Dec at 7.30pm in the Junior Hall – this is for the speaking parts only. Email Trish if you want to be in the Chorus. Everyone will get a part.

* Quiz Night – Thursday 22nd March 2012

Laurence Penn

* Battle of the Bands – postponed to Nov. 2012

AOB

Next term's meeting Thursday 12th January, continuing with alternate Wednesdays and Thursdays.

Earn free money for the school by using the SMSA website (www.thesmsa.co.uk) shopping link to shop at the top brands.